

INTERNATIONAL FEDERATION OF SURVEYORS**FIG 35th GENERAL ASSEMBLY****6 and 10 May 2012****Salone dei Cavalieri 3 & 4, Rome Cavalieri, Rome, Italy****PROGRAMME**

Sunday, 6 May 2012		
Rome Cavalieri, Rome, Italy		
Sunday 6 May	09:00-12:00 13:00-15:00 Salone dei Cavalieri 3 & 4 Rome Cavalieri, Rome	General Assembly, First Session
Sunday 6 May	15:00-16:00 Salone dei Cavalieri 2 Rome Cavalieri, Rome	Presidents' Coffee Reception This is an informal gathering for Presidents and Heads of delegation of FIG member associations. Hosted by President of GNGeGL By invitation only.
Sunday 6 May	16:00-18:00 Rome Cavalieri (See programme for individual rooms)	Annual Meetings of FIG Commissions
Monday, 7 May – Wednesday, 9 May 2012		
FIG Working Week 2012		
Rome Cavalieri, Rome, Italy		
www.fig.net/fig2012		
Tuesday 8 May	16:00-17:30 Tbc, Rome Cavalieri	Presidents' Meeting This session is reserved for Presidents or Heads of delegation (or their representatives) of member associations to discuss issue of their common interest. It is expected that the main topic this year will be the report from the Working Group on Voting Rights. The meeting is chaired by President of CNGeGL.
Thursday, 10 May 2012		
Rome Cavalieri, Rome, Italy		
Thursday 10 May	08:30-10:00 Salone dei Cavalieri 2, Rome Cavalieri	FIG Presidents' Meeting For Presidents or Heads of delegation of Member Associations (or their representatives) By invitation only

Thursday 10 May	10:00–12:00 13 :00-15 :00 Salone dei Cavalieri 3 & 4, Rome Cavalieri	General Assembly, Second Session
Thursday 10 May	15:00-16:00 Salone dei Cavalieri 3 & 4 and Salone dei Cavalieri 1, Rome Cavalieri	Closing Ceremony Closing ceremony will start immediately after the General Assembly and will be followed by the Farewell Reception hosted by the Nigerian Institution of Surveyors, NIS host of FIG Working Week 2013.

FIG 35th GENERAL ASSEMBLY

List of Agenda Items

Sunday, 6 May, 09:00-12:00 and 13:00-15:00

1. OPENING PROCEEDINGS
2. ROLL CALL
3. APPOINTMENT OF TELLERS
4. ADOPTION OF THE AGENDA
5. ADOPTION OF THE MINUTES OF THE 34th GENERAL ASSEMBLY
6. MEMBERSHIP
7. APPOINTMENT OF AN HONORARY MEMBER
8. PRESIDENT'S REPORT
9. REPORTS FROM FIG COMMISSIONS AND FIG NETWORKS 2011-2012
10. REPORTS OF TASK FORCES 2011-2012
11. REPORTS FROM THE DIRECTORS OF PERMANENT INSTITUTIONS 2011-2012
12. REPORT OF THE PRESIDENT OF THE FIG FOUNDATION 2011-2012
13. REPORT OF THE WORKING GROUP ON VOTING RIGHTS
14. CO-OPERATION WITH THE UNITED NATIONS AND THE WORLD BANK
15. LIAISON WITH INTERNATIONAL PROFESSIONAL ORGANISATIONS
16. FIG ACCOUNTS FOR 2011 AND AUDITOR'S REPORT AND BUDGETS 2012-2015
17. SUBSCRIPTION RATES FOR 2014
18. ELECTION OF TWO VICE PRESIDENTS FOR 2013-2016 – PRESENTATION BY CANDIDATES
19. ELECTION OF COMMISSION CHAIRS ELECT FOR 2013-2014 – PRESENTATION BY CANDIDATES
20. DECISION OF THE VENUES FOR FIG WORKING WEEK 2015 AND 2016 – PRESENTATION BY CANDIDATES

Tuesday, 8 May, 16:00-17:30

21. PRESIDENTS' MEETING

Thursday, 10 May, 08:30-10:00

22. FIG PRESIDENT'S MEETING

Thursday, 10 May, 10:30–12:00 and 13:00-15:00

23. ROLL CALL
24. MEMBERSHIP
25. ELECTION OF TWO VICE PRESIDENTS FOR 2013-2016
26. ELECTION OF COMMISSION CHAIRS ELECT 2013-2014
27. DECISION OF THE VENUES FOR FIG WORKING WEEK 2015 AND 2016
28. REPORTS FROM COMMISSIONS AND TASK FORCES
29. REPORT FROM WORKING GROUP ON VOTING RIGHTS
30. CO-OPERATION WITH THE FIG CORPORATE MEMBERS
31. REPORT ON THE 8TH FIG REGIONAL CONFERENCE 2012 IN MONTEVIDEO, URUGUAY
32. REPORT ON THE FIG CONGRESS 2014 IN KUALA LUMPUR, MALAYSIA
33. REPORT ON THE FIG WORKING WEEK 2013 IN ABUJA, NIGERIA, 2013
34. PRESENTATION OF CERTIFICATES OF APPRECIATION

FIG 35th GENERAL ASSEMBLY

AGENDA

for the meetings to be held on Sunday 6th May and on Thursday 10th May in Salone dei Cavalieri 3 & 4 at the Rome Cavalieri Hotel, Rome, Italy

SUNDAY, 6 MAY

Sunday, 6 May, 09:00-12:00 and 13:00-15:00
Salone dei Cavalieri 3 & 4, Rome Cavalieri
General Assembly, First Session

1. OPENING PROCEEDINGS

President CheeHai Teo to open the 35th General Assembly.

2. ROLL CALL

Vice President Rudolf Staiger to take the roll call.

Please note: The roll call will be done for member associations and affiliate members only. Delegates representing academic members, corporate members and correspondents as well as honorary presidents and honorary members will be entered in the records but they shall register before the meeting starts at the meeting venue to the FIG officers. Member associations are asked to inform the FIG Office by **21 April 2012** about their attendance and at the same time to submit the names of their delegates and to inform who their Head of the delegation is, if it is not the President or Chair. That only member associations that have paid all their membership fees to the end of 2011 are allowed to vote at the meeting, a list of member associations that are not allowed to vote will be published on the FIG web site **10 April 2012**.

Appendix to items 2 & 23: Roll Call

Appendix to items 2 & 23: List of member associations that are not allowed to vote at the General Assembly because of unpaid membership fees for 2011 and earlier – will be posted 10 April 2012.

Motion: That members present are recorded in the minutes.

Decision:

3. APPOINTMENT OF TELLERS

The General Assembly shall appoint two persons as tellers following the principle that one of the tellers will represent member associations hosting the preceding ((Ordre National des Ingénieurs Géomètres-Topographes, ONIGT, Morocco) and the current General Assembly (Consiglio Nazionale Geometri e Geometri Laureati, CNGeGL, Italy).

Motion: That the General Assembly appoints President Aziz Hilali from ONIGT and Secretary General Enrico Rispoli from CNGeGL as a teller for the two sessions of the General Assembly.

Decision:

4. ADOPTION OF THE AGENDA

Motion: That the agenda be adopted.

Decision:

5. ADOPTION OF THE MINUTES OF THE 34th GENERAL ASSEMBLY

Minutes have been circulated previously.

Appendix to item 5: Minutes of the General Assembly in Marrakech, Morocco, May 2011, without appendices.

Motion: That the minutes be adopted as recorded.

Decision:

6. MEMBERSHIP

6.1 Acceptance of new members

6.1.1 China Land Science Society (CLSS)

The China Land Science Society (CLSS) has submitted an application to become the third member association of FIG from China P. R. The association was constituted in 1980 and currently has 1,130 qualified members. The application is supported by the two current Chinese member associations. The application meets the criteria for membership in FIG as a member association. The Council has considered the application and believes that the association meets criteria for membership of FIG as a member association.

Appendix to item 6.1.1: Membership application from the China Land Science Society (CLSS).

Motion: That the General Assembly admits the China Land Science Society (CLSS) to become a member association of FIG.

Decision:

6.1.2 NP Cadastral Engineers, Russian Federation

NP Cadastral Engineers has submitted an application to become a second member association of FIG from Russian Federation. The association was constituted in 2006 and represents private surveyors in Russia. The association has currently 1,366 members. The application is supported by the current Russian member association Rosreestr that indicates in their supportive letter that it would be good to have the Russian private surveyors represented in FIG. The application meets the criteria for membership in FIG as a member association. The Council has considered the application and believes that the association meets criteria for membership of FIG as a member association.

Appendix to item 6.1.2: Membership application from NP Cadastral Engineers

Motion: That the General Assembly admits the NP Cadastral Engineers to become a member association of FIG.

Decision:

6.2 Expulsion of member associations

Subscriptions of following member associations are more than three years in arrears:

- Botswana Surveying and Mapping Association, Botswana
- The Nigerian Institute of Quantity Surveyors, NIQS, Nigeria
- AGEN Association Géomètres-Experts du Niger AGEN, Niger

The General Assembly has powers to expel from the Federation any member association whose fees are in arrears and shall under normal circumstances expel any member association whose fees are three years in arrears. (Article 4.3 of the Statutes). The FIG office has sent a letter to these associations informing that if their membership fees are still in arrears at the time of the General Assembly the General Assembly shall expel these member associations in Rome.

After acceptance of new member associations and expulsions the number of FIG member associations is 103 from 86 countries.

Motion: That the General Assembly expels the

- Botswana Surveying and Mapping Association, Botswana
- The Nigerian Institute of Quantity Surveyors, NIQS, Nigeria
- AGEN Association Géomètres-Experts du Niger AGEN, Niger

from the FIG membership if their membership fees still are in arrears 6 May 2012.

Decision:

6.3 Other membership issues

Corporate members

The Council has admitted the following companies to become a Corporate Member of FIG after the General Assembly in 2011:

- Meridian+, Russian Federation (category C – silver level)
- KQ Geo Technologies Co, China PR (category D – bronze level).

Following corporate members have terminated their membership from 1.1.2012:

- Ashtech, USA (category C –silver level)
- Blom ASA, Denmark (category C – silver level)
- Geotrilho Topografia Engenharia e Projecto Ida, Portugal (category E – basic level)
- Geoexpert, France (category E – basic level)
- Geoinformatics, Netherlands (category E – basic level)

In addition the membership of International Land Systems (ILS), Inc. has been moved over to Thomson Reuters.

After these changes the number of corporate members is now 25.

Academic members

The Council has admitted the following universities and institutions to become an academic member:

- Makerere University, Geomatics and Land Management Department, Uganda
- UNIGIS International Association, Hungary
- Abia State Polytechnic, Surveying and Geoinformatics Dept, Nigeria

University College London, United Kingdom has terminated its membership.

The Council has expelled following universities because of unpaid membership subscriptions:

- Technological Education Institute of Athens, Greece
- University of Nairobi, Kenya
- Vilnius Gediminas Technical University, Lithuania
- Lithuanian University of Agriculture, Lithuania
- University of Lagos, Nigeria
- Nnamdi Azikiwe University, Nigeria
- Dunarea de Jos University Galati, Romania
- Ardhi University, Tanzania
- The Pennsylvania State University, USA

The number of Academic Members after these changes is 85.

Correspondents

Council has terminated membership of correspondents from Benin, Ethiopia, Guyana and Senegal because these countries have joined FIG at higher level or because the correspondent has passed away.

After these decisions the number of correspondents is 14.

Motion: That the General Assembly notes the actions that the Council has taken with other membership matters.

Decision:

7. APPOINTMENT OF AN HONORARY MEMBER

Matthew B. Higgins

The Surveying and Spatial Sciences Institute, SSSI from Australia has sent the Federation a nomination letter in which it proposes that FIG appoints Mr. Matthew B. Higgins as an Honorary Member of FIG.

According to paragraph 3.1.7 in the statutes “honorary member: an individual who has materially assisted the development and promotion of the surveying profession at the international level”. Nomination shall be made by a member association or by the Council, which will consider it and submit it to a vote of the General Assembly. The Council has considered the nomination and considers that it fulfils the criteria (see criteria at: <http://www.fig.net/pub/figpub/pub40/figpub40.htm#Criteria> for an Honorary Member and therefore decided to propose to the General Assembly that it appoints Mr. Matt B. Higgins as an Honorary Member of the Federation for the outstanding services he has provided to the Federation.

Appendix to item 7: The nomination letter from Surveying and Spatial Sciences Institute, SSSI

Motion: That the General Assembly appoints Mr. Matthew B. Higgins as an Honorary Member of FIG.

Decision:

8. PRESIDENT'S REPORT

President CheeHai Teo has prepared the President's report on the activities of the President and the Council since the General Assembly in Marrakech in May 2011.

Appendix to item 8: President's report

Motion: That the General Assembly accepts the President's report.

Decision:

9. REPORTS FROM FIG COMMISSIONS AND FIG NETWORKS 2011-2012

Each Commission Chair, 2011-2014, has submitted a written report on the Commission activities covering period from Working Week in Marrakech to Working Week in Rome. These reports include reports of the Commission chair and Commission working groups. The reports include also the two FIG networks: Standards Network and Young Surveyors Network.

Vice President Rudolf Staiger will give an overall report on Commission activities at the meeting.

Appendices to item 9: Commission reports:

9.01 Commission 1

9.02 Commission 2

9.03 Commission 3

9.04 Commission 4

9.05 Commission 5

9.06 Commission 6

9.07 Commission 7

9.08 Commission 8

9.09 Commission 9

9.10 Commission 10

9.11 Standards Network

9.12 Young Surveyors Network

Motion: That the General Assembly adopts the end of term reports of the Commission and Network Chairs and records its thanks to the chairs and other officers of the Commissions and Networks for their on going contributions.

Decision:

10. REPORTS OF TASK FORCES 2011-2012

FIG has currently four Task Forces: 1) Task Force on Spatially Enabled Society, chaired by Dr. Daniel Steudler (Switzerland) will get its work completed by publishing its final report at the General Assembly in Rome; 2) FIG Africa Task Force (2009 – 2014), chaired by Dr. Diane Dumashie (United Kingdom); 3) Task Force on Surveyors and the Climate Change (2011-2014) chaired by Prof. John Hannah (New Zealand); and 4) Task Force on Property and Housing (2011-2014) chaired by Prof. Chryssy Potsiou (Greece).

Appendices to item 10: Task Force reports:

- **10.1** Task Force on Spatially Enabled Society
- **10.2** FIG Africa Task Force
- **10.3** Task Force on Surveyors and the Climate Change
- **10.4** Task Force on Property and Housing

Motion: That the General Assembly records all Task Force reports and records its thanks to the Chairs of the Task Forces and their members for their work and contributions.

Decision:

11. REPORTS FROM THE DIRECTORS OF PERMANENT INSTITUTIONS 2011-2012

11.1 International Office of Cadastre and Land Records (Office International du Cadastre et du Régime Foncier) OICRF

Mr. Christiaan Lemmen, Director of OICRF has prepared a report on the OICRF activities since the General Assembly in Marrakech. He will make a brief report orally at the General Assembly.

Appendix to item 11.1: Report from the International Office of Cadastre and Land Records (Office International du Cadastre et du Régime Foncier) OICRF.

Motion: That the General Assembly adopts the report and records its thanks to the members of OICRF for their past year's work and contribution.

Decision:

11.2 International Institution for the History of Surveying and Measurement, Permanent Institution of FIG

Mr. Jan de Graeve, Director of the IIHSM has prepared a report on the IIHSM activities since the General Assembly in Marrakech. IIHSM will make a short oral presentation at the General Assembly.

Appendix to item 11.2: Report from the International Institution for the History of Surveying and Measurement, Permanent Institution of FIG.

Motion: That the General Assembly adopts the report and records its thanks to the Director and the members of the permanent institution for their past year's work and contribution.

Decision:

12. REPORT OF THE PRESIDENT OF THE FIG FOUNDATION 2011-2012

Mr. John Hohol, President of the FIG Foundation has prepared a report on the FIG Foundation activities from May 2011 to February 2012. He will make a brief report orally at the General Assembly.

Appendix to item 12: Report of the FIG Foundation activities 2011-2012

Motion: That the General Assembly adopts the report of the President of the FIG Foundation and records its thanks to the President and members of the Board of Directors of the FIG Foundation for their past year's work.

Decision:

13. REPORT OF THE WORKING GROUP ON VOTING RIGHTS

The Working Group on voting rights was established in Marrakech by the General Assembly that also appointed the members to the Working Group from member associations from Belgium, Canada, Denmark, Germany, Hong Kong SAR, Ireland, Italy, Kenya, Lebanon, New Zealand, Netherlands, South Africa and USA. The group elected Brian Coutts from New Zealand as the Chairperson and Henning Elmstroem as the Vice Chair.

The Chairperson has prepared a report for the General Assembly. The report includes the summary of the discussions and chairperson's conclusions. As appendices there are reports on the development of the voting rights in FIG (prepared by Henning Elmstroem, Denmark) and on participation to FIG General Assemblies 2000-2011 (prepared by Maria Joao Henriques, Portugal).

The Chairperson will present the interim report at the first session of the General Assembly and the members have the opportunity to discuss the draft at a Presidents' Meeting on Tuesday 8 May 16:00-17:30. The Chairperson will report back to the General Assembly in its second session. The General Assembly will then guide the Council and Working Group how to proceed with the voting right issues.

Appendix to item 13, 21 and 29: Working Group on Voting Rights – Chairperson's report

Annex 1: History of Voting Rights in FIG – only short version; full version on the web

Annex 2: Participation of Member Associations of FIG in the General Assemblies 2000-2011

14. CO-OPERATION WITH THE UNITED NATIONS AND THE WORLD BANK

The main partners in the co-operation with the United Nations and the World Bank since the FIG Working Week in Marrakech have been:

- World Bank
- United Nations Global Geospatial Information Management
- United Nations Human Settlement Programme (UN-HABITAT)
- Global Land Tool Network
- Food and Agriculture Organization (FAO)
- United Nations Group of Experts on Geographical Names (UNGEGN)
- United Nations Office for Outer Space Affairs (UNOOSA)
- United Nations Economic Commission for Africa (UNECA)
- United Nations sponsored Permanent Committee on GIS Infrastructure for Asia and the Pacific (PCGIAP)

The activities with these bodies are described in the President's report, **appendix to item 8**.

UN ECA have prepared and signed a Memorandum of Understanding and forwarded to FIG. Council proposed that is MoU be presented to the General Assembly for its endorsement.

Appendix to item 14: Memorandum of Understanding between UN ECA and FIG

Motion: That the General Assembly

- adopts the report on the co-operation between FIG and the United Nations, its agencies and the World Bank and records its thanks to all those who have contributed to this co-operation.
- endorse the Memorandum of Understanding between UN ECA and FIG.

Decision:

15. LIAISON WITH INTERNATIONAL PROFESSIONAL ORGANISATIONS

The Joint Board of Spatial Information Societies JB-GIS was formally established during the FIG Working Week in Cairo in 2005 and meets annually during a major conference. The meeting of JB-GIS in 2011 was held in Paris in July 2011 where Prof. William Cartwright was elected as the new chairperson of JB-GIS.

Co-operation with international and regional organisations is described in President's report, **appendix to item 8**.

FIG has further bilateral agreements of co-operation with several other international associations like ISM, IFHP, CIB, ION, ICEC, FIABCI, IFHS and PAQS. Some of the partners are also working together within the Habitat Professionals Forum.

FIG is a member of the International Council for Science (ICSU) and working together with ISO and International Valuation Standards Committee (IVSC) on standards.

Motion: That the General Assembly records the report on the liaison with other international associations.

Decision:

16. FIG ACCOUNTS FOR 2011 AND AUDITOR'S REPORT AND BUDGETS 2012-2015

Vice President Iain Greenway has prepared a report on the FIG Financial Issues. Iain Greenway will present the report to the General Assembly. This report includes summary of 2011 accounts, an updated budget for 2012 and proposals for budgets 2012-2015 with notes and proposal for membership fees for member associations in 2014.

The Auditors Report includes the auditors report from 2011, official accounts (income statement 2011) and balance sheet 31 December 2011.

Appendix to item 16: Report on Financial Issues (including 2011 accounts and budgets 2012-2015)

Annexes:

- **16A** Auditor's Report, Income Statement for 2011 and Balance Sheet at 31 December 2011.
- **16B** FIG Result 2011
- **16C** FIG Budgets 2012-2015

- **16D** List of member associations whose membership fees are in arrears for 2010 and earlier and that are not allowed to vote, to be will be published on the FIG web site **10 April 2012**.

Motion: That the General Assembly

- adopts the audited accounts for 2011 and
- adopts budgets for 2012–2015

17. SUBSCRIPTION RATES FOR 2014

The General Assembly has to set levels of fees for member associations two years in advance of the year in which they become payable. Fees are payable in respect of each individual member up to a maximum of 5,500 members. Membership fee structure was changed in 2009. Membership fees have been discussed as part of the finance report, **appendix to item 16**.

The 2011 General Assembly approved membership fees for 2013 as follows:

<u>Year</u>	<u>Per capita fee</u>	<u>Minimum fee</u>	<u>Maximum fee</u>
2013	4.48 € per member up to a maximum of 5,500 members Member associations from countries listed by the World Bank as low-income economies or lower-middle-income economies shall pay 2.24 € member up to a maximum of 5,500 members.	20 members or 50 € (whichever is greater)	5,500 members (24,640 €)

The World Bank lists of the low-income economies and the lower-middle-income economies are available at:

<http://web.worldbank.org/WBSITE/EXTERNAL/DATASTATISTICS/0,,contentMDK:20421402~pagePK:64133150~piPK:64133175~theSitePK:239419,00.html>

The Council proposes to the General Assembly to keep the membership fees for member associations for 2014 at the same level as endorsed by the General Assembly in 2011 for 2013. In the draft budgets for 2012-2015 the membership fees are planned to be kept at the 2012 level for all membership categories for 2013-2015.

Motion: That the General Assembly adopts following membership fees payable by member associations in 2014:

<u>Year</u>	<u>Per capita fee</u>	<u>Minimum fee</u>	<u>Maximum fee</u>
2014	4.48 € per member up to a maximum of 5,500 members Member associations from countries listed by the World Bank as low-income economies or lower-middle-income economies shall pay 2.24 € member up to a maximum of 5,500 members.	20 members or 50 € (whichever is greater)	5,500 members (24,640 €)

Decision:

18. ELECTION OF TWO VICE PRESIDENTS FOR 2013-2016 – PRESENTATION OF CANDIDATES

The FIG Council has received three proposals for the two open posts of FIG Vice President: Dr. Pengfei Cheng, CSGPC, China PR, Mr. Bruno Razza, CNGeGL, Italy and Mr. Yaacoub Saade, OSL, Lebanon. The profile templates of each candidate are attached to this agenda. In the first session of the General Assembly each candidate will be given equal time (about 5 minutes) to introduce her/him and make a presentation focussing on her/his ideas and goals for developing the FIG agenda.

The actual election will take place at the second session of the General Assembly by blind votes on Thursday 10 April. The election will take place one position at a time. If there will be no absolute majority in the first voting, second vote will be organised between those two candidates that have most votes.

Appendix to item 18 and 25: Profiles of the candidates

- Dr. Pengfei Cheng, CSGPC, China PR
- Mr. Bruno Razza, CNGeGL, Italy
- Mr. Yaacoub Saade, OSL, Lebanon

Motion: That the General Assembly notes the presentations of the candidates and decides to make the elections at the second session of the General Assembly on the 10th May according to FIG statutes and internal rules.

Decision:

19. ELECTION OF COMMISSION CHAIRS ELECT FOR 2013-2014 – PRESENTATION OF CANDIDATES

According to the FIG Statutes and Internal Rules the General Assembly appoints Commission Chairs Elect at its meeting two years prior to the Congress. These Chairs Elect will then automatically become Chairs of the Commissions for the next term of office. Thus the General Assembly shall appoint at this meeting Commission Chairs Elect for term of office 1.1.2013-31.12.2014 and these Chairs Elect will then become Commission Chairs for the term of office 1.1.2015-31.12.2018.

Member associations have made following nominations for the open posts during the nomination period:

- Commission 1: Mr. Brian J. Coutts, NZIS, New Zealand
Dr. Ping Xiao, CSGPC, China PR
- Commission 2: Ms. Liza Groenendijk, GIN, Netherlands
- Commission 3: Mr. Enrico Rispoli, CNGeGL, Italy
- Commission 4: Ms. Angela Kesiena Etuonovbe, NIS, Nigeria
- Commission 5: Prof. Volker Schwieger, DVW, Germany
- Commission 6: Dr. Ivo Milev, USLMB, Bulgaria
- Commission 7: Ms. Claire Galpin, OGE, France
Ms. Gerda Schennach, OVG, Austria
Dr. Daniel Steudler, geosuisse, Switzerland
- Commission 8: Mr. Raymond Chan Yuk Ming, HKIS, Hong Kong SAR, China
Mr. Kwame Tenadu, GhIS, Ghana
- Commission 9: Prof. Liao Jinping (Patrick), CIREA, China PR
- Commission 10: no proposals

As there were no nominations for Commission 10, the Council has discussed about the situation with this Commission. As a result of these studies, the Council proposes to the General Assembly that the appointment of Chair Elect to Commission 10 will be postponed to the General Assembly in 2013. This will still allow enough time for the appointed Chair Elect to prepare his/her agenda and work plan for the next term of office.

Appendices to item 19 and 26: Nomination templates of candidates to Commission Chairs Elect for 1.1.2013-31.12.2014:

Commission 1: Mr. Brian J. Coutts, NZIS, New Zealand
Dr. Ping Xiao, CSGPC, China PR

Commission 2: Ms. Liza Groenendijk, GIN, Netherlands

Commission 3: Mr. Enrico Rispoli, CNGeGL, Italy

Commission 4: Ms. Angela Kesiena Etuonovbe, NIS, Nigeria

Commission 5: Prof. Volker Schwieger, DVW, Germany

Commission 6: Dr. Ivo Milev, USLMB, Bulgaria

Commission 7: Ms. Claire Galpin, OGE, France

Ms. Gerda Schennach, OVG, Austria

Dr. Daniel Steudler, geosuisse, Switzerland

Commission 8: Mr. Raymond Chan Yuk Ming, HKIS, Hong Kong SAR, China

Mr. Kwame Tenadu, GhIS, Ghana

Commission 9: Prof. Liao Jinping (Patrick), CIREA, China PR

At the first session of the General Assembly each candidate will be given 3 minutes to introduce him/herself and his/her agenda how to develop the Commission if he/she will be elected.

The election for Chairs Elect will take place at the second session of the General Assembly on 10th May. The election will take place in one election, in which all commission chairs elect are elected at the same time. If there will be no absolute majority in the first voting for any commission, second vote will be organised between those two candidates that have most votes.

Motion: That the General Assembly notes the presentations and decides to make the election at the second session of the General Assembly on the 10th May.

Decision:

20. DECISION OF THE VENUES FOR FIG WORKING WEEK 2015 AND 2016 –
PRESENTATION OF CANDIDATES

The FIG Working Weeks are organised by FIG together with the local member association. FIG will have full responsibility of the arrangements and also of the financial result, naturally together with the local member association. This offers FIG better opportunities in terms of organising events and generating funds. Therefore the Council has to ensure that all candidates are aware about the role of FIG and split of responsibilities for organising the Working Week.

At the meeting in Rome the General Assembly will decide on the hosts for two Working Weeks.

The FIG Council has received three bids to host the FIG Working Week 2015 and three bids to host the Working Week Congress 2016:

Working Week 2015

- Chamber of Graduated Surveyors Bulgaria, Bulgaria

- Nepal Institution of Chartered Surveyors, NICS, Nepal
- Union of Romanian Geodesy, UGR and Romanian Association of Private Surveyors, APCGC, Romania

Working Week 2016

- Chamber of Graduated Surveyors Bulgaria, Bulgaria
- New Zealand Institution of Surveyors, NZIS, New Zealand
- Union of Romanian Geodesy, UGR and Romanian Association of Private Surveyors, APCGC, Romania

The Council is preparing a desktop evaluation report on the bids that will be implemented and published **10 April 2012**. In the evaluation report following issues will be described for comparison:

- Rotation of the conferences (region);
- Country (hosting of earlier FIG events);
- Member association (its activeness, commitment to FIG and to FIG 2015/2016);
- Supporting organisations (local support to the Working Week);
- Host city (characteristics and interest from congress programme point of view);
- Venue (technical issues of proposed congress centre, hotels etc.);
- Access (flight connections);
- Safety and security (including political stability);
- Environment issues;
- Proposed dates (in relation to FIG requirements);
- Technical programme (coverage of all FIG Commissions, potential partners);
- Technical tours (coverage of all FIG Commissions);
- Social programme (attractiveness and variety);
- Attendance (expectation of international, regional and local attendance);
- Accommodation (hotel costs);
- Finances (estimate of surplus and financial risks);
- Sponsorship (estimate sponsorship and exhibition income);
- Attractiveness (general attractiveness as congress destination).

The evaluation report will not give a recommendation or a preference to any candidate but it will list their qualifications on each subject above and summarise the pros and cons of each candidate to assist the member association in making their decision. During the last years the influence of economy as well as security concerns has increased in the decision making process. This relates both to participation and registration fees, hence the overall costs and anticipated returns to the organisers. The purpose of the evaluation process is to maintain the high standard and quality of the congress.

The Council has considered the bids and decided to present all submitted bids to the General Assembly for its decision.

Appendix to item 20 and 27:

Evaluation Report on the Bids for Working Week 2015 and 2016, to be available 10 April 2012

Bidding documents for Working Week 2015:

- Chamber of Graduated Surveyors Bulgaria, Bulgaria
- Nepal Institution of Chartered Surveyors, NICS, Nepal
- Union of Romanian Geodesy, UGR and Romanian Association of Private Surveyors, APCGC, Romania

Bidding documents for Working Week 2016:

- Chamber of Graduated Surveyors Bulgaria, Bulgaria
- New Zealand Institution of Surveyors, NZIS, New Zealand
- Union of Romanian Geodesy, UGR and Romanian Association of Private Surveyors, APCGC, Romania

At the session each candidate will be given the same time (10 minutes for those Bulgaria and Romania who are bidding for 2015 and 2016 and 10 minutes for Nepal and New Zealand) to make a presentation of their destination and framework of the Working Week and their bid.

Decision on the venue of FIG Working Week 2015 and Working Week 2016 will be made at the second session of the General Assembly on 10th May. The voting will be made by blind votes. If there will be no absolute majority in the first voting for any of the Working Weeks, second vote will be organised between those two candidates that have most votes. If the applicant that has applied for Working Week 2015 is not successful it will go for the selection of the venue for the Working Week 2016.

Motion: That the General Assembly records the presentations and decides to make the decision on the venue at its second session.

Decision:

TUESDAY 8 MAY, 2012

**Tuesday, 8 May, 16:00-17:30
Tbc, Rome Cavalieri**

Presidents' Meeting

21. PRESIDENTS' MEETING

This session is reserved for Presidents or Heads of delegation (or their representatives) of member associations to discuss issue of their common interest. It is expected that the main topic this year will be the report from the Working Group on Voting Rights. President of CNGGeL (or his nominee) will chair the meeting.

Appendix to item 13, 21 and 29: Working Group on Voting Rights – Chairperson's report

Annex 1: History of Voting Rights in FIG – only short version; full version on the web

Annex 2: Participation of Member Associations of FIG in the General Assemblies 200-2011

Motion: Summary notes from the meeting including discussion on voting rights will be recorded and presented back to the General Assembly in its second session on 10th May 2012.

Decision:

THURSDAY 10 MAY, 2012

Thursday, 10 May, 8:30-10:00
Salone dei Cavalieri 2, Rome Cavalieri
Presidents' Meeting (by invitation only)

22. FIG PRESIDENT'S MEETING

Separate invitation to Presidents of the Member Associations.

Thursday, 10 May, 10:00–12:00 and 13:00-15:00
Salone dei Cavalieri 3 & 4, Rome Cavalieri
General Assembly, Second Session

Thursday, 10 May, 10:00–12:00 and 13:00-15:00

23. ROLL CALL

Vice President Staiger to take the roll call.

Please note: The roll call will be done for member associations and affiliate members only. Delegates representing academic members, corporate members and correspondents as well as honorary presidents and honorary members will be entered in the records but they shall register before the meeting starts at the meeting place to the FIG officers. Member associations are asked to inform the FIG Office by **21 April 2012** about their attendance and at the same time to submit the names of their delegates and to inform who the leader of the delegation is. That only member associations that have paid all their membership fees to the end of 2010 are allowed to vote at the meeting, a list of member associations that are not allowed to vote has been published on the FIG web site **10 April 2012**.

To be noted that the General Assembly has appointed President Aziz Hilali from ONIGT, Morocco and Secretary General Enrico Rispoli from CNGeGL, Italy as tellers to this session of the General Assembly.

Appendix to items 2 & 23: Roll Call.

Motion: That present members are recorded in the minutes.

Decision:

24. MEMBERSHIP

The Council will decide on other membership issues considered in Rome and bring them for the General Assembly for decision or information as necessary.

Motion: That the General Assembly decides on the membership issues based on the proposal of the Council.

Decision:

25. ELECTION OF TWO VICE PRESIDENTS FOR 2013-2016

The General Assembly have heard presentation of the three candidates for the FIG Vice President 2013-2016 at the first session. The election will take place between Dr. Pengfei Cheng, CSGPC, China PR, Mr. Bruno Razza, CNGeGL, Italy and Mr. Yaacoub Saade, OSL, Lebanon..

The election will take place by blind votes following the FIG statutes and internal rules. The election will take place one position at a time. If there will be no absolute majority in the first voting, second vote will be organised between those two candidates that have most votes.

Appendix to item 18 and 25: Profiles of the candidates

- Dr. Pengfei Cheng, CSGPC, China PR
- Mr. Bruno Razza, CNGeGL, Italy
- Mr. Yaacoub Saade, OSL, Lebanon

Motion: That the General Assembly elects two Vice Presidents for FIG for term of office 1.1.2013-31.12.2016.

Decision:

26. ELECTION OF COMMISSION CHAIRS ELECT FOR 2013-2014

The General Assembly has listened to the presentations of the candidates for the position of the Commission Chairs Elect at its first meeting. At this meeting the General Assembly will elect the Chairs Elect for the term of office 1.1.2013-31.12.2014. The Chairs Elect will under normal circumstances be automatically elected as Chair of their Commission for the term of office 1.1.2015-31.12.2018.

The election will take place on the following candidates:

- Commission 1: Mr. Brian J. Coutts, NZIS, New Zealand
Dr. Ping Xiao, CSGPC, China PR
- Commission 2: Ms. Liza Groenendijk, GIN, Netherlands
- Commission 3: Mr. Enrico Rispoli, CNGeGL, Italy
- Commission 4: Ms. Angela Kesiena Etuonovbe, NIS, Nigeria
- Commission 5: Prof. Volker Schwieger, DVW, Germany
- Commission 6: Dr. Ivo Milev, USLMB, Bulgaria
- Commission 7: Ms. Claire Galpin, OGE, France
Ms. Gerda Schennach, OVG, Austria
Dr. Daniel Steudler, geosuisse, Switzerland
- Commission 8: Mr. Raymond Chan Yuk Ming, HKIS, Hong Kong SAR, China
Mr. Kwame Tenadu, GhIS, Ghana
- Commission 9: Prof. Liao Jinping (Patrick), CIREA, China PR

Because there is only one candidate for Commission 2, 3, 4, 5, 6 and 9, these candidates are appointed to Commission Chair Elect by the General Assembly.

For Commissions 1 and 8 there are two candidates for each Commission, so the election will take place between these two candidates.

For Commission 7 there are three candidates, so the election will take place between these three. If there will be no absolute majority in the first voting, second vote will be organised between those two candidates that have most votes.

The Council has proposed to postpone the election for Commission 10 to the General Assembly in 2013.

Appendices to item 19 and 26: Nomination templates of candidates to Commission Chairs Elect for 1.1.2013-31.12.2014:

Commission 1: Mr. Brian J. Coutts, NZIS, New Zealand
Dr. Ping Xiao, CSGPC, China PR

Commission 2: Ms. Liza Groenendijk, GIN, Netherlands

Commission 3: Mr. Enrico Rispoli, CNGeGL, Italy

Commission 4: Ms. Angela Kesiena Etuonovbe, NIS, Nigeria

Commission 5: Prof. Volker Schwieger, DVW, Germany

Commission 6: Dr. Ivo Milev, USLMB, Bulgaria

Commission 7: Ms. Claire Galpin, OGE, France

Ms. Gerda Schennach, OVG, Austria

Dr. Daniel Steudler, geosuisse, Switzerland

Commission 8: Mr. Raymond Chan Yuk Ming, HKIS, Hong Kong SAR, China

Mr. Kwame Tenadu, GhIS, Ghana

Commission 9: Prof. Liao Jinping (Patrick), CIREA, China PR

Motion: That the General Assembly appoints or elects the Chair Elect to Commissions 1, 2, 3, 4, 5, 6, 7, 8 and 9 as described above and that the General Assembly decides to postpone the election of Chair Elect to Commission 10 to next General Assembly in 2013.

Decision:

27. DECISION OF THE VENUES FOR FIG WORKING WEEK 2015 AND 2016

Candidates for hosting the FIG Working Week 2015 and Working Week 2016 have made their presentations in the first session of the General Assembly. The decision will be made between:

Working Week 2015

- Chamber of Graduated Surveyors Bulgaria, Bulgaria
- Nepal Institution of Chartered Surveyors, NICS, Nepal
- Union of Romanian Geodesy, UGR and Romanian Association of Private Surveyors, APCGC, Romania

Working Week 2016

- Chamber of Graduated Surveyors Bulgaria, Bulgaria
- New Zealand Institution of Surveyors, NZIS, New Zealand
- Union of Romanian Geodesy, UGR and Romanian Association of Private Surveyors, APCGC, Romania

Appendices to item 20 and 27:

Evaluation Report on the Bids for Working Week 2015 and 2016, to be available 10 April 2012

Bidding documents for Working Week 2015:

- Chamber of Graduated Surveyors Bulgaria, Bulgaria

- Nepal Institution of Chartered Surveyors, NICS, Nepal
- Union of Romanian Geodesy, UGR and Romanian Association of Private Surveyors, APCGC, Romania

Bidding documents for Working Week 2016:

- Chamber of Graduated Surveyors Bulgaria, Bulgaria
- New Zealand Institution of Surveyors, NZIS, New Zealand
- Union of Romanian Geodesy, UGR and Romanian Association of Private Surveyors, APCGC, Romania

The voting will be made by blind votes. If there will be no absolute majority in the first voting for any of the Working Weeks, second vote will be organised between those two candidates that have most votes. If the applicant that has applied for Working Week 2015 is not successful it will go for the selection of the venue for the Working Week 2016.

Motion: That the General Assembly decides on the venue for FIG Working Week 2015 and Working Week 2016.

Decision:

28. REPORTS FROM COMMISSIONS AND TASK FORCES

Commission Officers (ACCO), Commissions and Task forces will have their annual and other administrative meetings in Rome. They will report back to the General Assembly on any issues that need endorsement of the General Assembly or are of general interest.

Motion: That the General Assembly records the reports and decides on any recommendations arising from the reports.

Decision:

29. REPORTS FROM WORKING GROUP ON VOTING RIGHTS

Chairperson has presented his report on the Working Group activities at the first session of the General Assembly. The report has been discussed at the Presidents' Meeting on Tuesday. The Chairperson will report back to the General Assembly on the outcome of discussions during the week.

Appendix to item 13, 21 and 29: Working Group on Voting Rights – Chairperson's report

Annex 1: History of Voting Rights in FIG – only short version; full version on the web

Annex 2: Participation of Member Associations of FIG in the General Assemblies 2000-2011

Motion: That the General Assembly records the report and decides on next steps or proposals to the Council on how to proceed with the voting right issue..

Decision:

30. CO-OPERATION WITH THE FIG CORPORATE MEMBERS

A meeting for FIG Corporate Members will be organised in Rome. A report on co-operation between FIG and its Corporate Members will be given at the meeting.

Motion: That the General Assembly records the report.

Decision:

31. REPORT ON THE 8th FIG REGIONAL CONFERENCE IN MONTEVIDEO, URUGUAY

President Nelma Bénia from the Asociación de Agrimensores Uruguay and representatives of the Local Organising Committee will give a presentation on preparations of the 8th FIG Regional Conference in Montevideo, Uruguay.

Motion: That the General Assembly records the report for information.

Decision:

32. REPORT ON THE CONGRESS 2014 IN KUALA LUMPUR, MALAYSIA

President Mohammad Azmi Mohd Zin from the Association of Authorised Land Surveyors Malaysia and representatives of the Organising Committee of FIG 2014 will give a presentation on preparations of FIG Congress 2014.

Motion: That the General Assembly records the report for information.

Decision:

33. REPORT ON THE FIG WORKING WEEK 2013 IN ABUJA, NIGERIA, 2013

President Yakubu Maikano from the Nigerian Institution of Surveyors and representatives of the Organising Committee of FIG Working Week 2013 will give a presentation on preparations of FIG Working Week 2013.

Motion: That the General Assembly records the report for information.

Decision:

34. PRESENTATION OF CERTIFICATES OF APPRECIATION

CLOSING CEREMONY