

geosuisse
Kapellenstrasse 14
Postfach 5236
CH-3001 Bern

International Federation of Surveyors
Ms. Louise Friis-Hansen
FIG Manager
Kalvebod Brygge 31-33
DK-1780 Copenhagen

Bern, 29 November 2014

Call for Bids to host FIG Working Week 2019 in Switzerland (Geneva or Interlaken)

Dear FIG President, Dear FIG Office Members

The Swiss member association in FIG, the "Swiss Association for Geomatics and Land Management" (geosuisse) together with the Swiss Federal Office of Topography swisstopo and the Swiss Land Management foundation and a lot of other partners, is proud to express its interest to organize and host the FIG-Working Week 2019. It is our pleasure to submit herewith our bid documents and be candidate for a possible hosting of this prestigious FIG event.

Switzerland has been a founding member of FIG in 1878 and a strong supporter ever since. Switzerland also was host to several congresses in the past, i.e. in 1981, 1961, 1949, 1931, and 1930.

The preparation time for our bid was rather short, and therefore, we have two sites in our focus to hold the event. We submit herewith the documents for both according to the bid manual (see Annexes). The two cities in question are Geneva and Interlaken. We plan to make the final decision for the host city in cooperation with FIG during the evaluation process. Here the basic information in regard to the required dot points in the bid manual. More details are available in the annexes.

Geneva

1. The proposed venue in Geneva is the Congress Centre, which is ideally located in close vicinity of the UN buildings in Geneva. There is a reliable public transport network for connections to the city centre and to the airport. Geneva hosts more than 250 international meetings per year.
2. The possible dates for the working week 2019 in Geneva are: 10 - 14 June.
3. Geneva offers the full scope of accommodation, from 5-star-hotels to backpacker hostels. The majority of hotels is in the 3- to 4-star range. The total of available bed-

rooms is some 3000. Pricing of hotel rooms in the 3- to 4-star hotel range is between EUR 95-200).

4. Geneva directly connected to the international airport Geneva. There are frequent and direct train connections to and from the airport within a time of approx. 10 minutes. All facilities are within walking distance. For individual travelling, there is parking space available at the congress centre.
5. Geneva will be supported by the Geneva Canton und the Cantonal Office of Tourism. Also the President of Geneva Canton expressed his support for the event (Annex 1).
6. The preliminary budget as in Annex 3 foresees expenditures of EUR 1'029'000 and an income of EUR 1'317'000, resulting in a surplus of EUR 287'000. The canton of Geneva/Swiss Confederation is sponsoring the rental costs for the congress centre.
7. Geneva has many restaurants, which cover the full scope of affordability. It also is the hub of a dense public transportation network. Geneva also is a major centre for outdoors activities.
8. Geneva is in itself a major international destination with plenty of possibilities for social activities and technical tours.

Interlaken

1. The proposed venue in Interlaken is the Congress Centre Kursaal, which is ideally located near several hotels and public transport stations. Interlaken is a relatively small city with a big international tourist reputation and with considerable tourist visits. All facilities are within walking distance, which will make the FIG Working Week into a real networking event. Testimonies to that are several similar sized events held in Interlaken every year, among them the Swiss Economic Forum, which is being held annually in Interlaken since 2011.
2. The possible dates for the working week 2019 in Interlaken are: 26 April - 3 May / 3 - 10 May / 31 May - 7 June / 14 - 21 June / 21 - 28 June.
3. Interlaken offers the full scope of accommodation, from 5-star-hotels to backpacker hostels. The majority of hotels is in the 3- to 4-star range. The total of available bedrooms is some 3000. Pricing of hotel rooms in the 3- to 4-star hotel range is between EUR 95-200).
4. Interlaken is ideally connected to the international airports Zurich, Basel and Geneva. There are frequent and direct train connections to and from these airports within a time of approx. 1.5 to 2h. Once the participants are in Interlaken, all facilities are within walking distance. For individual travelling, there is parking space available at the congress centre.
5. Interlaken will be supported by the Bernese Cantonal Office of Tourism and Regional Development, guaranteeing the expenses for the congress centre Kursaal in Interlaken. Also the Mayor of Interlaken expressed his support for the event (Annex 2).
6. The preliminary budget as in Annex 3 foresees expenditures of EUR 1'029'000 and an income of EUR 1'317'000, resulting in a surplus of EUR 287'000. The canton of Bern is sponsoring the rental costs for the congress centre.

7. Interlaken has many restaurants, which cover the full scope of affordability. It also is the hub of a dense public transportation network, which can take the host virtually to the top of mountains. Interlaken also is a major centre for outdoors activities including hiking, thus offering the full scope of affordability.
8. Interlaken is in itself a major tourist destination with plenty of possibilities for social activities and technical tours. With the topographically challenging alpine environment around Interlaken, there were and still are many technical problems to be solved, requiring the expertise of surveyors.

In cooperation with both convention bureaus, we discussed and prepared a brochure for each host city (Annex 1 and 2). The brochures give more detailed information about the cities, venues and further aspects relevant for hosting an FIG Working Week.

Independent from the final decision about the host city, we are sure to offer FIG a well suited venue for its purpose.

The reasons, why we see Switzerland as an ideal host country is that it has been a rather long time since it hosted an FIG event (Montreux, 1981). Switzerland also has been very active within FIG Commission 7 and all other commissions over the last 20 years and contributed a lot to the international community. We see the potential benefit on our part to promote our profession and attract the young generation. FIG will benefit from networking within its Commissions and with the international organizations.

In a first stage, our organizing committee consisted of the following:

- Thomas Glatthard, Vicepresident geosuisse, Editor in chief «Geomatik Schweiz», (President OC)
- Dr. Daniel Steudler, swisstopo, Swiss delegate to FIG Commission 7 (Secretary)
- Peter Dütschler, Geo-Thun, Swiss delegate to FIG Commission 6 (Director Interlaken)
- René Sonney, swisstopo, Swiss delegate to the Fédération des géomètres francophones (FGF), past president geosuisse (Director Geneva)
- Jürg Kaufmann, past president geosuisse, Honory member FIG
- Prof. Bertrand Merminod, EPF Lausanne, ENAC INTER TOPO, Swiss delegate to FIG Commission 2
- Prof. Andreas Wieser ETH Zürich, IGP, Swiss delegate to FIG Commission 5
- Dr. Jürg Lüthy, SWR Geomatik AG, Swiss delegate FIG to FIG Commission 3
- Dr. Alexander Kohli, BSB + Partner, Swiss delegate FIG to FIG Commission 8

We are looking forward to your feedback and are of course at your disposal for any further information, details, or questions. We hope – in cooperation with you – to make the final decision about the host city in due course in order to prepare ourselves for the presentation of our bid at the General Assembly at the FIG Working Week in May 2015 in Sofia, Bulgaria.

With our best regards,

Präsident



Rudolf Küntzel

Vizepräsident



Thomas Glatthard

Kassier



Petra Hellemann

- Annex 1: Bid brochure of Geneva
- Annex 2: Bid brochure of Interlaken
- Annex 3: Overall budget
- Annex 4: Letter of support by Director of swisstopo (National Mapping Agency)



Schweizerische Eidgenossenschaft
Confédération suisse
Confederazione Svizzera
Confederaziun svizra

Federal Department of Defence,
Civil Protection and Sport DDPS
armasuisse
Federal Office of Topography swisstopo

CH-3084 Wabern, swisstopo, wic

International Federation of Surveyors
Kalvebod Brygge 31-33, DK-1780
Copenhagen V
DENMARK

Contact person: wic
Wabern, 24 November 2014

FIG Working Week 2019 in Switzerland

Dear Mr. President

For the Federal Office of Topography swisstopo – as the National Mapping Agency of Switzerland and affiliate member of FIG – it is with great pleasure to extend our support for the bid of geosuisse to hold the FIG Working Week 2019 in Switzerland.

Switzerland has been one of the founding members of FIG in 1878 and has been a strong supporter of FIG ever since. As an affiliate member, swisstopo has itself been very active in FIG-Commission 7 over the last 20 years and is proud of the achievements that have been made.

Switzerland has a lot to offer to the FIG community. The interesting topographic features not only offer ideal social tours, but they also are at the base of many professional challenges that surveyors are facing. Switzerland also has close links with international organizations and centrally located within Europe. There are well maintained and efficient infrastructures and an innovative professional community, which offer a suitable basis for any international conference. swisstopo, therefore, would be very happy when Switzerland would be chosen as host for the FIG Working Week in 2019.

With best regards

Federal Office of Topography swisstopo

Dr. Fridolin Wicki
Director

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Invitation to hold the Working Week & General Assembly of the International Federation of Surveyors-FIG in Geneva – Switzerland



geosuisse

GENÈVE
A WORLD OF ITS OWN®

Invitation

It is with great pleasure that we submit the proposal of Geneva, Switzerland, for the Working Week & General Assembly of the International Federation of Surveyors-FIG in the year 2019, 2020 or 2022.



Welcome to
Geneva!



*Le Président du Conseil d'Etat
de la République et Canton de Genève*

Ms Louise Friis-Hansen
Manager of the
International Federation of Surveyors
Kalvebod Brygge 31-33
DK-1780 Copenhagen V
Denmark

Geneva, Friday, 14 November 2014

Geneva's candidature for the Working Week & General Assembly of the International Federation of Surveyors (FIG) - 2019

Dear Ms Louise Friis-Hansen
Dear Committee Members,

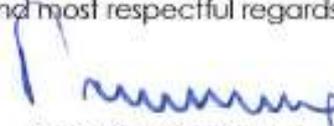
We have been informed by Mr Thomas Glatthard, Vice-President of Geosuisse - Swiss society of Geomatics and Landmanagement, that our city has the opportunity of hosting the Working Week & General Assembly of the International Federation of Surveyors (FIG) in 2019.

This congress will also be supported by the Federal Office of Topography swisstopo, Engineer surveyor Switzerland IGS, Engineers and Architects SIA Switzerland, Association of Environmental Professionals svu | asep and the Society of the History of geodesy in Switzerland GGS.

In my capacity as State Councillor in charge of the Department of Security and Economy, I would like to emphasize that welcoming international meetings are one of Geneva's priorities. In this context, we would be very much honoured if the Working Week & General Assembly of the International Federation of Surveyors (FIG) were to choose our city for this important event.

Geneva hosts more than 250 international meetings in many fields per year, thanks to its large choice of conference centres as well as its excellent hotel infrastructure. In addition, the latter is located in the vicinity of its international airport and the city offers a high quality transportation network. Finally, Geneva ranks amongst the best European destinations for events and professional meetings.

We hope Geneva and Switzerland will have the great pleasure of hosting your congress in 2019. In the meantime, please accept our best and most respectful regards.


François Longchamp

Geneva, 29 November, 2014

To the President of the
International Federation
of Surveyors - FIG

Working Week & General Assembly of the International Federation of Surveyors-FIG in Geneva Switzerland in 2019, 2020 or 2022

Dear Mr President,

On behalf of the Geneva Convention Bureau, we would like to thank you for considering Geneva as a destination for the Working Week & General Assembly of the International Federation of Surveyors-FIG in 2019, 2020 or 2022.

After examining the requirements specific for the congress, we can positively state that Geneva has the capacity to provide all facilities required.

Traditional meeting place for 2000 years, an international metropolis, Geneva offers its visitors different faces from its humanitarian commitment and cultural activities to numerous conferences and renowned gastronomy. Its international airport and its privileged location on the major occidental routes make it one of the leading European centres of business and leisure tourism.

We offer a first-class hotel infrastructure at all levels and an efficient public transportation network, which is free of charge for all guests staying at hotels in Geneva.

We would be very honoured to host your congress and we hope that Geneva will be selected. Should we have this opportunity, we will do our utmost to make your congress an unforgettable event.

Sincerely yours,

Geneva Tourism & Conventions
Foundation



Anja Loetscher
Director Convention Bureau

Geneva Tourism & Conventions
Foundation



Enrico Zuffi
Association Conferences
Marketing Manager

Geneva

The biggest international village in the world

An international meeting venue ideally situated at the heart of Europe, a financial and technological hub with a global reputation, Geneva is a cosmopolitan city, a unique and particularly privileged setting for business tourism that takes its visitors by surprise.

Proof lies in the fact that the city is home to the European headquarters of the United Nations and its specialized agencies, to over 200 international organizations, and to numerous international corporations. Today, 43 per cent of the city's inhabitants are foreign, enhancing the remarkable cultural diversity expressed in Geneva's exemplary openness to the world.

Meeting facilities with state-of-the-art technology, hotels equipped to the most exacting standards (32 conference hotels 3-5 stars, 2 conference centres for up to 10,000 delegates) and highly skilled personnel are other assets that attract tourism professionals.

Geneva also has a human dimension. It is known for the quality of life its visitors are delighted to discover. The International Airport welcomes flights from more than 130 destinations and it takes only 6 minutes to reach the city centre by train.

Moreover, public transportation is free for visitors staying in hotels: every visitor receives a free "Geneva Transport Card" upon checking-in to their hotel, valid for the duration of their stay.

Thanks to a rich past, a magnificent natural environment and an outstanding range of fine dining opportunities, the smallest of the world's great cities is a first-choice destination for the organization of any event.



The top 10 reasons for holding your event in Geneva

- 1) In the heart of Europe: international airport with direct flights to over 132 destinations, low cost carriers & high-speed trains from European cities
- 2) European hub for several low cost carriers with more than 65 destinations
- 3) 6 minutes: shortest journey time in Europe from the airport to the city centre
- 4) Free public transportation for 80 minutes for passengers arriving at the airport & for hotel guests for the duration of their stay
- 5) State of the art congress and exhibition centres
- 6) 8%: the lowest VAT rate in Europe
- 7) Geneva and its vicinity have a capacity of 12,772 hotel rooms in international hotel chains.
- 8) More than 1500 hotel rooms have to be found within walking distance of the Conference Centre CIGG
- 9) The smallest of the big capitals with only 190,000 inhabitants & host to more than 200 international organisations
- 10) Geneva hosted the Geospatial World Forum in May 2014 at CIGG



Access



Geneva Airport

STAR ALLIANCE
THE WAY THE EARTH CONNECTS



SWISS

europa by
easyJet

Geneva has an international airport offering direct regular flights to more than 132 international destinations.

Free public transport ticket at arrival. 6 minutes by direct train: shortest journey time in Europe from the airport to the city centre.

Swiss and its partners would be happy to support this conference as the official carrier. Swiss is also a member of the Star Alliance Group.

Geneva is one of the main easyJet hub within Europe with more than 65 destinations.



Flights to Geneva



Highest weekly frequencies

- 251x London (LHR, LGW, LCY, LTN)
- 85x Paris (CDG, ORY)
- 62x Zurich
- 61x Brussels
- 59x Amsterdam
- 57x Madrid
- 56x Frankfurt
- 44x Munich
- 37x Rome (FCO)

Scheduled destinations: **132**

Low cost destinations : **+65**

Crossroads of Europe: by highway or railway

Geneva's favourable geographical location makes it a natural focal point for the international traveller. Road and rail facilities radiate from Geneva to provide rapid access to the rest of Switzerland and Europe.

Comfort and convenience by rail

The Swiss national railroad system offers hourly links to Lausanne, Bern, Basel, Zurich and the regions of Vaud and Valais. There are also Inter-city trains to France, Spain, Italy and Germany. Geneva is only 3 hours away from the heart of Paris by TGV (high speed Train).

Highway hub for Central and Western Europe

In recent years, highway construction within Switzerland and in neighbouring countries has turned Geneva into a European highway hub.

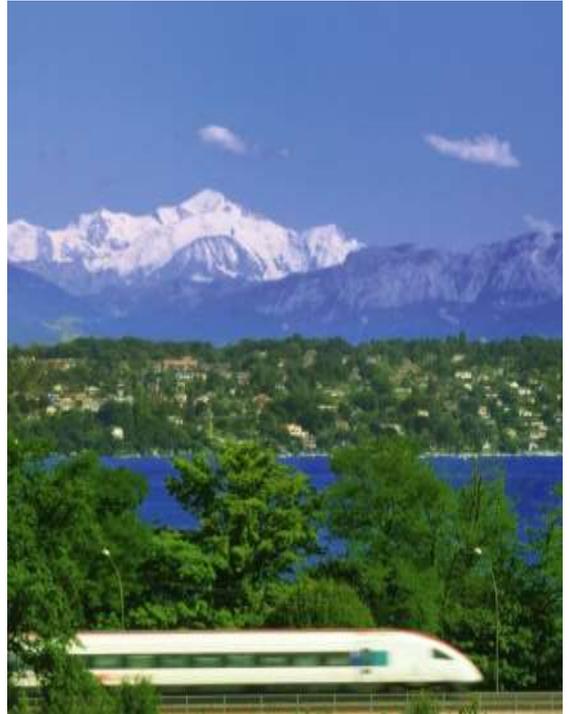
A branch of this same highway offers rapid link from Geneva to the South and to the West of France. To the North and East, the Swiss highway system provides fast direct connections to Germany and Eastern Europe.

Free public transport in Geneva!

Every visitor receives a **free Geneva Transport Card** valid for the entire duration of their stay on check-in at their hotel.

This card provides unlimited use of the entire public transport network in Geneva, covering trams and buses, CFF (Swiss national railroad) local trains, as well as yellow taxi boats operated by the Société des Mouettes Genevoises.

In addition a 80 minutes **free public transport ticket** for all passengers flying to Geneva can be obtained at the airport.



Suggested conference site and dates



The International Conference Center, Geneva



Date proposal:

Congress centre

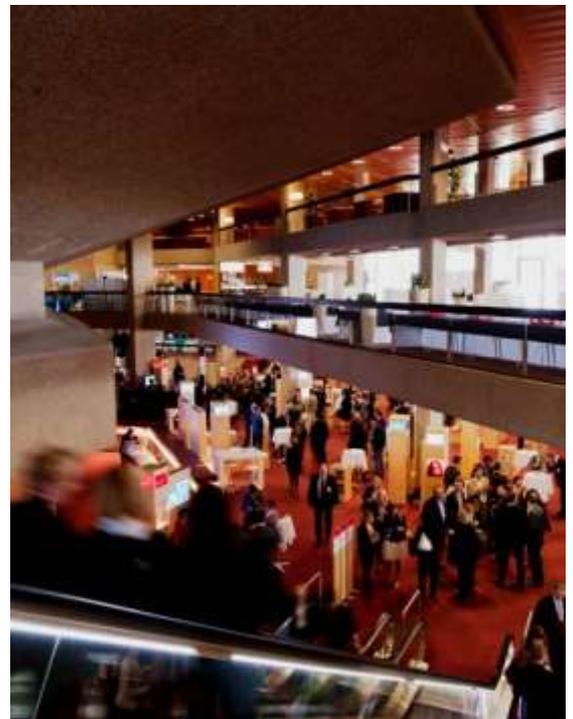
**from June 10th to 14th, 2019
or from June 5th to 11th, 2020
or from May 27th to June 3rd, 2022**

The building is equipped with the latest technical facilities and its variable geometry provides great organisational flexibility, making it possible to hold either a single large conference, or two or three smaller simultaneous meetings.

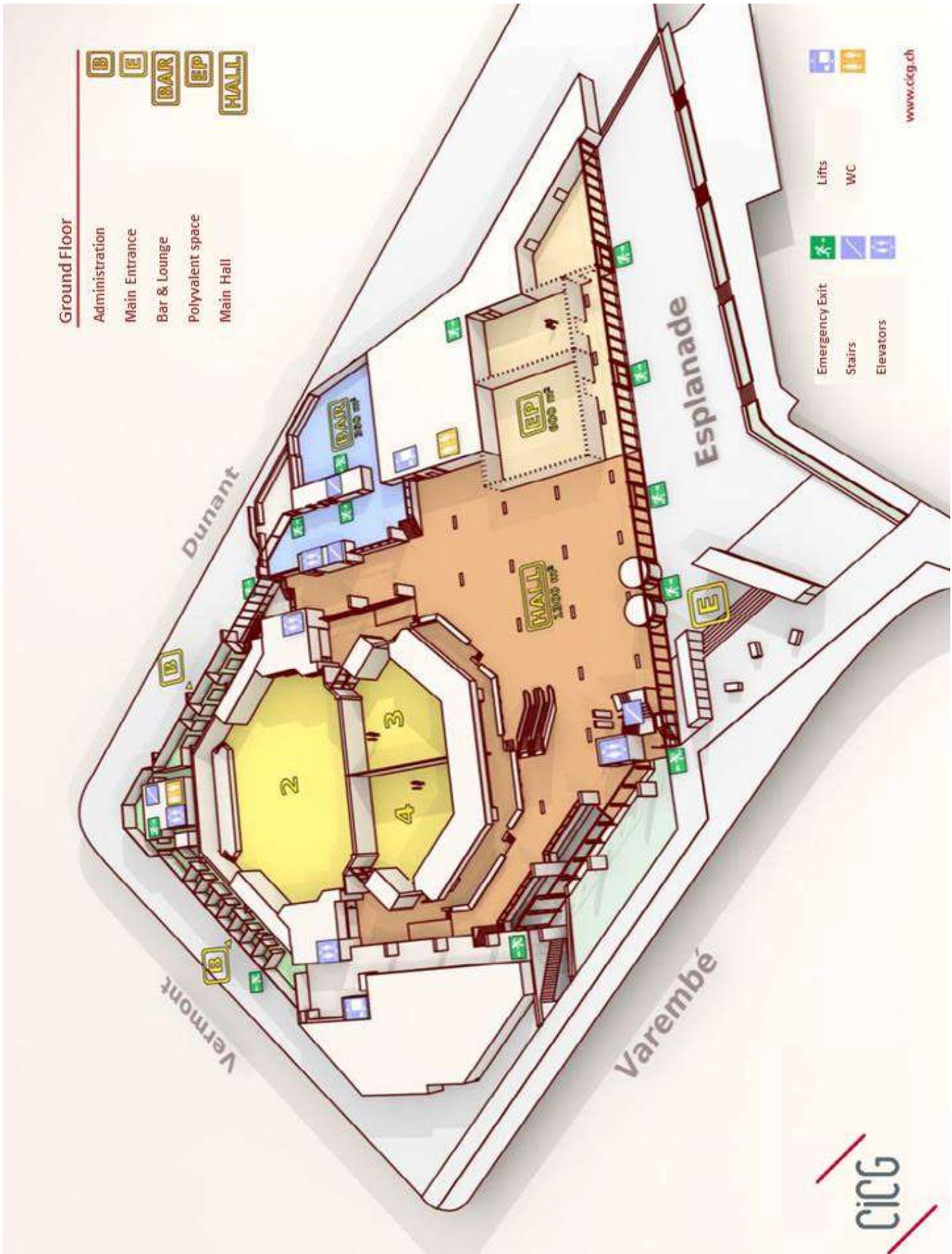
Conference Rooms

(facilities for simultaneous interpreting are available in all major rooms)

- 22 conference rooms from 20 to 2,200 seats
- 8 rooms fully equipped for interpretation (fixed cabins)
- 45 offices
- 4,000 sqm exhibition space
- 1 restaurant - M!P Restaurants - 400 seats and a nice 800 sqm terrace
- 1 "Espace Voyage" offering various menus from all over the world daily
- 1 bar/kiosk
- 1 security management centre
- 1 public parking lot with 1,200 parking spaces



The International Conference Center, Geneva



Accommodation



Geneva and its vicinity have a capacity of 12,772 hotel rooms in international and local hotel chains.

Hotel rooms

Deluxe hotels	485
International chain hotels	1,746
4-star hotels	3,180
3-star hotels	2,290
1-2-star hotels	1,119
Other categories	552
Total hotel accommodation	9,372
Outside Geneva (within 20 min)	3,400
Total hotel rooms	12,772

500 beds are available in low cost, student accommodation from CHF 40.-

The Geneva Convention Bureau can pre-book the room allotment for your congress free of charge.



Suggested venues for social events

Gala evening and reception

Geneva offers a large choice of prestigious venues for gala events:

Grand Théâtre

The Geneva Opera House, with its imposing 19th century façade, faces one of Geneva's main squares and parks. It can host a gala dinner for 270 people and a reception for up to 450 people in its elegant ambience



Bâtiment des Forces Motrices

This motionless vessel was built in 1886 directly on the river Rhône to supply Geneva's households with drinking water and also to regulate the level of the lake. This beautiful building has been converted into a welcoming prestigious hall and auditorium in the heart of Geneva, which can easily host 1'000 persons.



Ariana Museum

Completed in 1884, the Ariana Museum, with its palatial Italian architecture, is situated in the very heart of the international institutions district next to the United Nations. The museum was built to present ceramics and glass collections. Surrounded by a park, it is an elegant venue to host either a gala dinner or a cocktail for up to 200 people.



Support offered by the Geneva Convention Bureau



- **Welcome desk at Geneva International Airport**

As per availability, a welcome desk can be used at Geneva International Airport's arrival hall. Your staff must be present at the desk (available for congresses over 1,000 pax).

- **Welcome message on plasma screen at Geneva International Airport**

As per availability, two plasma screens can welcome your delegates in the baggage reclaim area at the airport; video clip or text to be provided by the organiser.

- **Full site inspection hosting for organisers**

- **Sponsoring of opening ceremony or welcome reception**

Participation of the Geneva State in the opening ceremony or in the welcome reception can be requested the year preceding your congress and will be subject to further confirmation.

- **GENEVA PASS**

With the GENEVA PASS, you benefit from Geneva's large tourist offer – more than 50 free offers, preferential rates and gifts! The principle is very simple. The moment you have your GENEVA PASS, valid for 24, 48 or 72 hours, you can set forth to discover Geneva. It is your "open Sesame" to museums, cruises, visits, tours and many other surprises... This is the perfect offer for an accompanying person and participants extending their stay in Geneva. Special rates for groups on request.



EVENTFUL INTERLAKEN

FIG Working Week 2019

Invitation to hold the Working Week & General Assembly of the International Federation of Surveyors FIG in Interlaken, Switzerland



Number of participants: approx. 1600 participants

Programme:

Friday
Council meeting and dinner

Saturday
ACCO meeting, administrative meetings
ACCO dinner

Sunday
General Assembly and welcome reception

Monday to Wednesday
Opening ceremony/Plenary session
Exhibition
Technical programme (5-8 parallel sessions)
technical/social tours
Cultural evening/Foundation dinner or Commission dinners/Free evening

Thursday
President's Meeting
General Assembly
Farewell reception

Friday
Council meeting

THE ADVANTAGES OF SWITZERLAND AT A GLANCE



- Ease of access
- Good infrastructure (five airports)
- High standards of quality
- Political and economic stability
- Major significance of Switzerland as an important business and research location
- Reliability and punctuality are considered very important
- Respect for the environment and high awareness of ecological issues – Switzerland is committed to sustainability
- Tradition meets modernity: historic Grand Hotels / modern design hotels
- Cosy atmosphere and genuine hospitality
- Good price-performance relationship
- Low VAT rate (8%) and simple, quick reimbursement after the event
- Neutral and international: Switzerland's popularity as headquarters of international organisations
- Rich culture (four national languages)

COOPERATION WITH SWITZERLAND CONVENTION & INCENTIVE BUREAU (SCIB)



The Switzerland Convention & Incentive Bureau is a national non-profit organisation and is part of Swiss Tourism. Its aim is to position Switzerland as worldwide qualitative leading destination for meetings, incentives, conventions and events (MICE). This can amongst others be done thanks to local professional partners. The Congress Centre Kursaal Interlaken AG is a proud member of the SCIB and maintains a close cooperation. More information can be found in the category „meetings“ on the website: www.myswitzerland.com.

7 UNBEATABLE REASONS FOR INTERLAKEN AS THE PERFECT CONGRESS DESTINATION:



1) IN THE HEART OF EUROPE, IN THE HEART OF SWITZERLAND

Switzerland is one of the most attractive countries to organise a congress. All year long, visitors from all over the world are drawn to Interlaken. This is where tradition meets modernity, this is where nature lovers meet luxury enthusiasts and extreme sports fans. Surrounded by an impressive chain of mountains and two lakes, Interlaken is truly a gem. The ideal place to combine work and pleasure.

2) DISCOVER INTERLAKEN CONVENIENTLY ON FOOT

Interlaken has over 1'500 rooms in its three- to five-star hotels. Each hotel is located in close proximity of the Congress Centre and can conveniently be reached on foot. Consequently, your guests do not need to arrange additional transport in the city. They save time and money and have the opportunity to do some healthy exercise.

3) IDEAL NETWORKING POSSIBILITIES

Since Interlaken is a small town and everything is within walking distance, there are great networking possibilities, since people are not lost in a big city but are all within a few kilometres. This facilitates the exchange between congress participants and leads to a more productive congress.

4) ADEQUATE ACCOMMODATION FOR EACH TASTE AND EACH BUDGET

We will find the appropriate accommodation for you within your budget – be it a good value hostel, a nice middle class hotel or luxurious five-star lodging.

5) CONGRESS – UND SEMINARROOMS FOR OVER 1'500 DELEGATES

The Auditorium with its innovative architecture and the stylish, historic ambiance in the halls of the Kursaal in harmonious union – these are the striking features of the Congress Centre Kursaal Interlaken. A total event area of 5'000 m² (54'000 sq ft) and a capacity for over 1'500 people make it suitable for almost any occasion.

6) FROM CATERING TO ACCOMMODATION: WE ORGANISE EVERYTHING FOR YOU

Successful events are based on exact planning, many years of experience, good contacts and most particularly attention to detail. This is our core competence. We excel because we offer you an all-in-one organisation

7) EXCITING EXCURSIONS IN FRONT OF SOME OF THE MOST FAMOUS MOUNTAINS

Interlaken is situated between two lakes, surrounded by a beautiful chain of mountains, amongst others the world-famous trio Eiger, Mönch and Jungfrau. The city is predestined for amazing excursions in the nature. You can climb onto breathtaking heights, just like secret agent James Bond once did and enjoy the view. Be it nature, culture or action, we offer the perfect excursion for every taste.

ARRIVAL TO INTERLAKEN



Interlaken is centrally located in the heart of Switzerland and can easily be accessed by train, coach or private car thanks to its excellent international road and train connections.

TRAIN CONNECTIONS

The train connections are ideal:

Basel 175 km direct
Berlin 980 km direct
Bern 60 km direct
 Brussels 715 km
Frankfurt 465 km direct
Geneva 225 km
 Hamburg 1'000 km
 Milano 300 km
 Munich 440 km
 Paris 650 km direct
Zurich 195 km



DIRECT FLIGHT CONNECTIONS

Switzerland has five airports. The most convenient way to reach Interlaken by air is through Bern-Belp. The airport offers direct flights from Berlin, Hamburg, Munich, London, Cologne, Erfurt, Vienna, Barcelona, Madrid, Nice, Paris and Rome. In Bern-Belp, you can benefit from short waiting times at check-in. Additionally, the baggage claim is very fast. The transfer time to Interlaken is 30 minutes.

TRANSFER AND WELCOME AT THE AIRPORT OR TRAIN STATION

The first impression counts: we would be glad to organise a welcome desk at the airport or train station for you, should you wish to warmly greet your guests upon their arrival. Additionally, we can assist you with the purchase of train tickets as well as with the organisation of airport transfers by shuttlebus, taxi or in fancy limousines.

TRANSPORT IN INTERLAKEN

Most of the hotels in Interlaken are in walking distance to the congress venue. Therefore, you need no transport in Interlaken. The only transport you will have is from the airport to Interlaken. This train ride will show you the different sides of Switzerland and will bring you to the wonderful Bernese Oberland.

CONGRESS CENTRE KURSAAL INTERLAKEN – QUALITY TO CONVINCING YOU!



The Congress Centre has 19 different rooms altogether, of which three are halls of over 900 m² (9'700 sq ft). All the halls are flooded with daylight and can be accessed directly. Other than these, there are stylish halls of more than 300 m² (3'200 sq ft) at your disposal. This makes Interlaken one of the most attractive congress destinations available in the Alps.

Rooms	Foyer Auditorium	Auditorium	Concert Hall	Congress Hall	Theatre Room	Ball Room	Club Casino	Grimsel 1 + 2	Harder 1 + 2	Brünig 1 - 3
Concert	-	1'200	1'262	960	735	320	100	110	80	130
Seminar	-	543	735	648	396	270	57	60	42	60
Banquet	-	-	1'156	1'000	416	320	112	-	-	-
Reception	750	-	1'500	824	500	300	100	-	-	-
Surface in m ²	900	1'000	1'200	920	435	312	140	115	80	183
Length in m	-	-	-	39	29	24	10.8	21.5	15	25
Width in m	-	-	-	23.6	15	13	13	5.3	5.5	-



Please find an overview of the historic building and the Auditorium below. Please notice that the workshop rooms are not included in this map. For your purpose, we would recommend to use the rooms as followed:

Auditorium:

Plenary session

Auditorium ground floor:

Registration

Auditorium first floor:

Poster exhibition

Ball Room, Club Casino, Concert Hall:

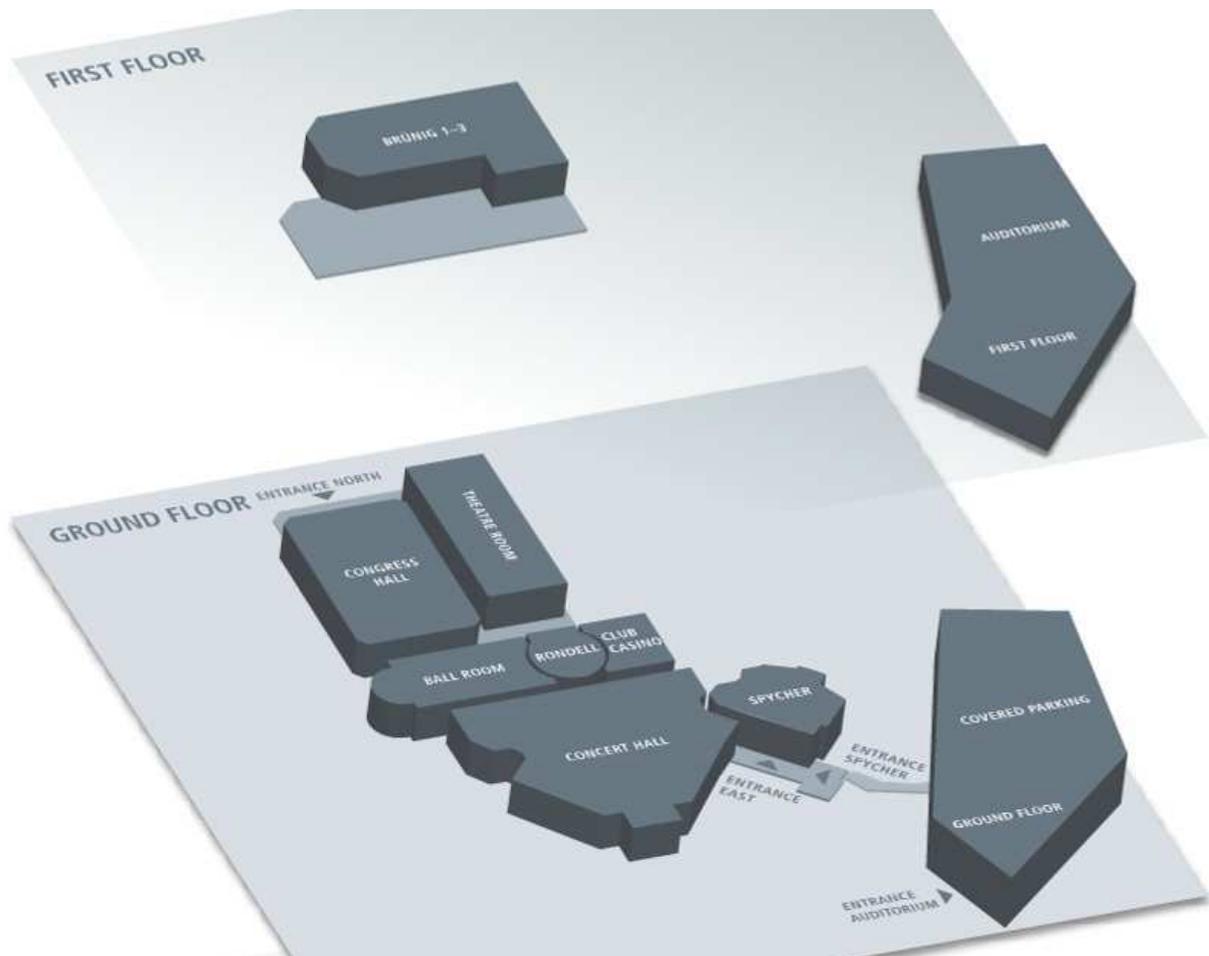
Exhibition, catering, posters

Rondell:

Passageway

Theatre Room, Congress Hall and Workshop rooms:

Parallel sessions



Catering - excellence



5% of the turnover for in house catering will be deducted from the room rates.

Do you feel the challenge to offer your guests something really special? Our competent and motivated team knows how to realise your wishes to your full satisfaction. Let us introduce you to our fascinating world. Each and every organiser will find what they need here with us to ensure an unforgettable event.

Ranging from a creative stand-up buffet, a classic five-course gala dinner, a theme evening, tasty finger food, innovative bar concepts up to show cooking - our imaginativeness knows no bounds.

Technical facilities



10 % of the turnover for in-house technical equipment will be deducted on the room rates.

The congress-technology is an important element for a successful event. Our technicians will advise you and offer you the best solution for your event.

On request we are very happy to calculate the catering and the technique possibilities for your event.

EXHIBITION



We charge CHF 7.00 per day and m² for exhibition space in the Congress Hall, Foyer North and in the Foyer of the Auditorium. For exhibition space in the historical halls we charge CHF 9.00 per day and m². Please note that we have not calculated anything for your congress but are very happy to do so on request.

The following services are included:

- Waste (one 800-l skip on the day of set-up and take-down) - Additional waste will be charged to the event organiser.
- 1 janitor for set-up/take-down and exhibition support (8:00 am - 12:00 pm and 1:30 pm - 6:00 pm)
- One electrical connection per booth (230V, 16A)
- One basic cleaning of aisle/corridor per day
- Marking out the booth spaces
- Putting material into storage four days before and two days after the occasion

Miscellaneous:

- Parking service for the delivery platform during the setup and tear down **is obligatory**. It will be charged extra, if the organisation is done by Congress Centre Kursaal Interlaken.
- Plans/ drawings on request.

MISCELLANEOUS



Decoration

5% of the turnover for in-house decoration materials, flowers and plants will be deducted on the room rates.

Price on request.

Parking

Parking spaces per day and space CHF 6.00
(own parking space Congress Centre Kursaal Interlaken)

ACCOMMODATION



Interlaken, Thun and the region of Lake of Thun has around 3'000 rooms for every taste and budget – from the simple backpacker accommodation or the cosy middle- class hotel to the luxurious 5- star establishment.

In Interlaken all rooms are close to the Congress Centre and can easily be reached on foot. Visitors can take a stroll through the calm Kursaalpark near the famous Höhematte or along the bank of the Aare. This is for the participants the perfect way to relax after a busy congress day.

HOTEL CAPACITIES

Category	Hotels	Bedrooms
★★★★★	3	388
★★★★	18	932
★★★	28	1'185
★★	11	493
Additional	8	
Total	68	2'998

Online booking system

For your conference we can create a free-of-charge web-based booking platform with which the participants can directly book their accommodation.

Price indication

Hotels in Interlaken

Price List 2014 - Subject to alteration

Category	Price SGL	Price DBLS	Price DBL
★★★★★	EUR 248.00 – 304.00	EUR 248.00 – 304.00	EUR 304.00 – 384.00
★★★★★	EUR 183.20 – 263.20	EUR 231.20 – 311.20	EUR 263.20 – 343.20
★★★★	EUR 124.80 – 170.40	EUR 150.40 – 216.00	EUR 182.40 – 266.40
★★★	EUR 95.20 – 136.80	EUR 116.80 – 174.40	EUR 140.80 – 216.00
★★	EUR 75.20 – 108.80	EUR 83.20 – 124.80	EUR 104.80 – 166.40

There are accommodation opportunities for students from CHF 31.00.

Prices are per room and per night and include breakfast and VAT. The city tax per person and night is excluding.

SGL = Single room
DBLS = Double room for single use
DBL = Double room

City tax summer 01st April to 31st October = EUR 2.90
City tax winter 01st November to 31st March = EUR 2.65

An Exchange rate of EUR 1 = CHF 1.20 has been used. The daily exchange rate applies. Please note that the invoice will be in CHF.

SERVICES FROM INTERLAKEN CONGRESS & EVENTS



Interlaken Congress & Events offers you a full palette of services ranging from reservation of hotel rooms technique for your congress and catering. Our motivated and experienced team can assist and support you from planning the event through to its successful completion with first class advice and flexible solutions.

With our services, we will facilitate the organisation of your events for you:

- Reservation of hotel rooms
- Reservation of congress rooms
- Consultation and support in the organisation of congresses
- Catering-excellence at the Congress Centre Kursaal Interlaken or in the region
- Organisation of event decoration
- Organisation of congress equipment
- Reservation of seminar rooms
- Organisation of social programmes and excursions
- Welcome at the airport or train station and transfer
- Organisation of your congress secretariat
- Organisation of give-aways
- Organisation of event staff
- On-site visits (free of charge)

Successful events are based on exact planning, many years of experience, good contacts and most particularly attention to detail. This is our core competence.

SPECIAL SUPPORTS FOR ASSOCIATIONS:

- Assistance in the bidding procedure for an international congress
- Assistance in the breakdown, planning and organisation of events
- Assistance in the acquisition from local sponsoring
- Handling of the congress secretariat for your congress
- With SCIB as our partner, we can offer you the ideal transfer with Swiss International Airlines, Europcar and the Swiss travel system

OUR CONGRESS SECRETARIAT IS COMMITTED TO YOU



We are happy to offer you the organisation of an administrative secretariat. Our reservation system has been developed specifically for the needs of conferences and major events, saving you time and effort in organisation and handling.

Services of the Congress Secretariat

- Creating one or more booking platforms for your congress registration in German, English or French
- Sending of the booking confirmation after the congress registration
- Handling of adaptations regarding the congress registration incl. partial annulations (total annulations are excluded)
- Controlling the payment transactions
- Creating and distributing of name badges (exkl. Lanyards) and vouchers for social programme, banquets etc.
- Monthly reporting
- Managing of the secretariat during the time of the online-registration by an employee of Interlaken Congress & events
- Managing the registration desk on site by an employee of Interlaken Congress & Events during defined time periods
- Postage, telephone and fax charges, costs of administrative materials for normal confirmation procedures

Prices on request

SOCIAL PROGRAMMES/EXCURSIONS



Enhance your congress with a memorable excursion in the Jungfrau Region. The congress and event destination in the heart of Switzerland is surrounded by mountains and two lakes plus other unique locations (Jungfraujoch – Top of Europe, Schilthorn – Piz Gloria etc.). This opens new perspectives for attractive social programmes – 365 days a year.

Ideas for social tours:

- Excursion to the Schilthorn – James Bond World
- Excursion to the Niesen
- Excursion to the Stockhorn
- Shipping on the lake of Brienz or on the lake of Thun
- City walk with a chocolate show in Interlaken
- Excursion to the open-air museum Ballenberg with a Ballenberg olympiade
- Excursion to the Tropenhaus Frutigen
- Excursion to Männlichen

The above mentioned social tours are only an idea what is possible in our destination. There are a lot of more possibilities for every taste. The prices of the activities depend on the length and on the number of participants.

EVENTLOCATIONS



For the Commission Meeting diners there are in Interlaken a lot of opportunities. No matter what the theme of your event is going to be, we can thrill you with our locations. From the most magnificent halls with historic grandeur to converted cowsheds. Let us know what you would like and we will make suggestions for suitable locations. Whether it is a glamorous gala, an event in our historic premises in Interlaken, a stylish lounge evening at the lake, real mountain cabin magic on a lonely alpine pasture or a party on a boat, we can help you make it happen.

A 3-Course Dinner is possible as from EUR 50.00.

REFERENCES



In the past, the congress- and event destination Interlaken has hosted several important congresses and events:

It was repeatedly mentioned that the Congress Centre Kursaal Interlaken has done an excellent job and the local organization of the congress this year is hard to beat.

Dr. Th. Weiser, President of EUROTOX 2013 Local Organizing Committee (1'400 participants)

- SAMM Congress (annual) (900 participants)
- Swiss Dentist Society 2009, 2012 (1'000 participants)
- European Regions Airline Association 2009 (300 participants)
- Swiss Economic Forum 2011, 2012, 2013 and 2014 (1'200 participants)
- X.Days 2011, 2012, 2013 and 2014 (1'200 participants)
- ICAC 2012 (900 participants)

Your success with satisfied participants is our aim: from the first contact to the reunion. With our services, we can facilitate the organisation of your congress for you. You can save time and money thanks to our know-how and local contacts.

Visit us and convince yourself! You are welcome to a site inspection and we are looking forward to welcome you in Interlaken.

Best regards from **EVENTFUL INTERLAKEN** 

Interlaken Congress & Events AG



Ole Hartjen
President of the Board



Martina Bühler
Sales Manager International

Einwohnergemeinde Interlaken



Gemeindepräsidium – Mayor of Interlaken

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Attention of:
Mr. CheeHai Teo
President of the International Federation of
Surveyors FIG

3800 Interlaken, in October 2014

Working Week of the International Federation of Surveyors-FIG 2019/2020

Dear Mr. Teo

I refer to the above-mentioned event, for which Interlaken is being considered as a potential location. As Mayor of Interlaken I would like to express my support for this important international event and assure you that we would be delighted if you were to hold it here in Interlaken.

Our town is a very unique and special place to hold a conference and has a great deal to offer both conference organisers and delegates alike. The town has been internationally renowned for many years as a tourist and business travel destination and it is easy to see why.

Firstly, the astounding natural beauty of the area is second to none. The town of Interlaken is situated between two picturesque lakes and at the foot of some of the most stunning mountain scenery in the Alps. The idyllic location makes it an inspiring place for both holidays and business.

Interlaken is situated in the centre of Switzerland and is easily reached from all major European cities as well as the international airports of Zurich and Geneva. Both highways and an extremely efficient Intercity rail network link Interlaken to major arrival ports and cities.

Interlaken is a compact town, which does not require motorised transport to negotiate it. All the major hotels are within 5 to 10 minutes' walk of the Congress Centre Kursaal Interlaken as well as shops, banks and other amenities. Over 1800 hotel rooms in the 2–5 star segment as well as many hostels are at your disposition here. As an outdoor-paradise, Interlaken also attracts a lot of young guests, therefore, it also offers, apart from prestigious hotels, many affordable accommodations. The hotels are of a high standard and welcome a great many international visitors annually, following a tourist tradition with a history of over 100 years.

As you can see, Interlaken really does have a great deal to offer visitors. It would be our pleasure to host the 2019 or 2020 FIG Working Week and to welcome both its organisers and its delegates from around the world.

Yours sincerely,

Urs Graf
Mayor of Interlaken

BUDGET FOR FIG WORKING WEEK 2019

Switzerland (Geneva/Interlaken)

Presumptions

Time:	April/May/June 2019		
Conference days:		
Venue:	Interlaken Congress Centre Kursaal		
Currency:	EURO (€)		
GA:	no. of participants:	500	
Conference:	paying participants - international:	1 200	
	paying participants - national:	200	
	students:	100	
	accompanying persons:	140	

EXPENDITURE

1. Printed Matters		30 100
2. Marketing		40 500
3. Site Visits		10 000
4. Conference Venue		200 000
- rental incl. fee services	150 000	
- rent of fair booths	30 000	
- additional costs	20 000	
5. Opening and Hosted Welcome Reception		114 000
6. Participant's Kit		15 000
7. Participant's cost (lunch & coffee)		259 900
8. Social events		129 000
- gala dinner	85 000	
- foundation dinner	44 000	
9. Tours		36 500
- technical tours	13 000	
- social tours	23 500	
10. Invited Guests		60 000
11. Conference Management		60 000
12. Secretariat; Communication		5 000
13. FIG Foundation Fee		19 500
14. Various		50 000

TOTAL EXPENDITURE **1 029 500**

BUDGET FOR FIG WORKING WEEK 2019

Switzerland (Geneva/Interlaken)

INCOME

10 € is included in the fees as FIG Foundation Royalties

		<u>no. of</u>		
Paying participants				1 015 500
- Delegates: Early	600	700	420 000	
- Delegates: Normal	700	350	245 000	
- Delegates: Late	800	350	280 000	
Delegates: Daily	250	150	37 500	
Students	50	100	5 000	
Accompanying persons	200	140	28 000	
Sponsor/exhibition income				136 000
Social events				165 500
- Conference Dinner/Gala Dinner	100,00	800	85 000	
- Cultural Evening	80,00	500	44 000	
- Technical tours			13 000	
- Social tours			23 500	

TOTAL INCOME **1 317 000**

SUMMARY

Total income	1 317 000
Total expenditure	1 029 500
RESULT	287 500